## State of South Carolina



# Office of the State Auditor

THOMAS L. WAGNER, JR., CPA STATE AUDITOR 1401 MAIN STREET, SUITE 1200 COLUMBIA, S.C. 29201

(803) 253-4160 FAX (803) 343-0723

October 29, 2001

Ms. Linda A. Holtzscheiter, Reimbursement Manager Mariner Post-Acute Network 15415 Katy Freeway, Suite 800 Houston, Texas 77094

Re: AC# 3-STG-J8 – Grancare South Carolina, Inc.

St. George Health Care Center, Inc.

Dear Ms. Holtzscheiter:

The accompanying report has been prepared by our office based on your Medicaid Financial and Statistical Report submitted to the Department of Health and Human Services for the cost report period October 1, 1997 through September 30, 1998. That report was used to set the rate covering the contract period beginning October 1, 1999.

We are recommending that the Department of Health and Human Services certify an accounts receivable to recover amounts due as a result of the rate change shown on Exhibit A. You will be notified of repayment terms by that Agency.

If you take exception to this report in any manner, you have the right to appeal in accordance with the <u>Code of Laws of South Carolina</u>, 1976 as amended, Title 44, and Department of Health and Human Services Regulation R.126-150, and you must respond in writing within thirty (30) calendar days of the date of this letter. This written response must address the specific items in the report being appealed, and must be directed to the Appeals and Hearings, Department of Health and Human Services, Post Office Box 8206, Columbia, South Carolina 29202-8206. Any correspondence should include the control number appearing on Exhibit A of this report.

State Auditor

TLWjr/kss

cc: Ms. Brenda L. Hyleman

Mr. Jeff Saxon

Mr. Joseph P. Hayes

# GRANCARE SOUTH CAROLINA, INC. ST. GEORGE HEALTH CARE CENTER, INC.

ST. GEORGE, SOUTH CAROLINA

CONTRACT PERIOD BEGINNING OCTOBER 1, 1999 AC# 3-STG-J8

# AGREED-UPON PROCEDURES REPORT ON CONTRACT

**FOR** 

**PURCHASE OF NURSING CARE SERVICES** 

WITH

STATE OF SOUTH CAROLINA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

May 23, 2001

Department of Health and Human Services State of South Carolina Columbia, South Carolina

We have performed the procedures described below, which were agreed to by the South Carolina Department of Health and Human Services, solely to compute the rate change and related adjusted reimbursement rate to be used by the Department in determining the reimbursement settlement with GranCare South Carolina, Inc., St. George Health Care Center, Inc., for the contract period beginning October 1, 1999, and for the twelve month cost report period ended September 30, 1998, as set forth in the accompanying schedules. The management of GranCare South Carolina, Inc., St. George Health Care Center, Inc. is responsible for the Financial and Statiscal Report for Nursing Homes and Supporting accounting and Statisical records. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the Department of Health and Human Services. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

- 1. We tested selected costs or areas based on our analytical procedures applied to the reimbursable Medicaid program costs as shown on the Financial and Statistical Report for Nursing Homes, as filed by GranCare South Carolina, Inc., St. George Health Care Center, Inc., to determine if these costs were allowable as defined by the State Plan for Medicaid reimbursement purposes and supported by accounting and statistical records maintained by the provider. Our findings as a result of these procedures are presented in the Adjustment Report, Summary of Costs and Total Patient Days, and Cost of Capital Reimbursement Analysis sections of this report.
- 2. We recomputed the Computation of Reimbursement Rate using the adjusted costs and calculated the rate change in accordance with the provisions of the contract between the Department of Health and Human Services and GranCare South Carolina, Inc., St. George Health Care Center, Inc. dated as of October 1, 1994 as amended. Our findings as a result of these procedures are presented in the Computation of Rate Change and Computation of Adjusted Reimbursement Rate sections of this report.

Department of Health and Human Services State of South Carolina May 23, 2001

These agreed-upon procedures do not constitute an audit of financial statements or any part thereof, the objective of which is the expression of an opinion on the financial statements or a part thereof. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the South Carolina Department of Health and Human Services and is not intended to be and should not be used by anyone other than the specified party.

State Auditor

Computation of Rate Change For the Contract Period Beginning October 1, 1999 AC# 3-STG-J8

	10/01/99- <u>09/30/00</u>
Interim reimbursement rate (1)	\$91.31
Adjusted reimbursement rate	<u>87.57</u>
Decrease in reimbursement rate	\$ <u>3.74</u>

(1) Interim reimbursement rate from the South Carolina Medicaid Management Information System (MMIS) Provider Rate Listing dated December 19, 2000

ST. GEORGE HEALTH CARE CENTER, INC.

Computation of Adjusted Reimbursement Rate
For the Contract Period October 1, 1999 Through September 30, 2000

AC# 3-STG-J8

	Incentives	Allowable Cost	Cost Standard	Computed Rate
<pre>Costs Subject to Standards:</pre>			<u>o ourraura</u>	
General Services		\$35.47	\$47.61	
Dietary		8.80	10.24	
Laundry/Housekeeping/Maint.		7.30	8.89	
Subtotal	\$ <u>4.67</u>	51.57	66.74	\$51.57
Administration & Med. Rec.	\$	11.66	11.39	11.39
Subtotal		63.23	\$ <u>78.13</u>	62.96
<pre>Costs Not Subject to Standards:</pre>				
Utilities Special Services Medical Supplies & Oxygen Taxes and Insurance Legal Fees		2.38 4.64 2.64 1.82		2.38 4.64 2.64 1.82
TOTAL		\$ <u>74.71</u>		74.44
Inflation Factor (3.00%)				2.23
Cost of Capital				7.83
Cost of Capital Limitation				-
Profit Incentive (Maximum 3.5% of Allowable Cost)				-
Cost Incentive				4.67
Effect of \$1.75 Cap on Cost/Prof	fit Incentives			(2.92)
CNA Add-On				.75
Nurse Aide Staffing Add-On				57
ADJUSTED REIMBURSEMENT RATE	<u> </u>			\$ <u>87.57</u>

ST. GEORGE HEALTH CARE CENTER, INC.

Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1998

AC# 3-STG-J8

	Totals (From Schedule SC 13) as	Adjustm		Adjusted
<u>Expenses</u>	Adjusted by DH&HS	<u>Debit</u>	Credit	<u>Totals</u>
General Services	\$1,124,526	\$ 5,899 (10) 34 (10)	\$ 11,580 (3) 1,588 (3) 3,407 (8) 4,699 (9) 257 (9)	\$1,108,928
Dietary	295,638	1,705 (10)	180 (3) 21,104 (4) 537 (7) 568 (9)	274 <b>,</b> 954
Laundry	37,093	-	-	37,093
Housekeeping	103,959	-	-	103,959
Maintenance	107,325	-	223 (3) 343 (6) 4,021 (7) 121 (9) 15,423 (10)	87,194
Administration & Medical Records	504,492	6,298 (3) 4,054 (3) 37 (6) 3,407 (8) 472 (10)	203 (7) 7 (9) 81 (9) 154,038 (10)	364,431
Utilities	74,599	-	135 (10)	74,464
Special Services	134,936	1,960 (6) 9,796 (12)	97 (9) 1,579 (11)	145,016
Medical Supplies & Oxygen	99,190	3,219 (3) 16,328 (4)	2,292 (6) 6,702 (7) 27,112 (11)	82,631

Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1998
AC# 3-STG-J8

	Totals (From Schedule SC 13) as	Adjust	ments	Adjusted
Expenses	Adjusted by DH&HS	<u>Debit</u>	<u>Credit</u>	_Totals_
Taxes & Insurance	67,193	-	3,890 (5) 6,267 (10)	57,036
Legal Fees	11,742	-	11,742 (10)	-
Cost of Capital	273,231		9,786 (1) 1,810 (2) 15,644 (10) 1,331 (13)	244,660
Subtotal	2,833,924	53,209	306,767	2,580,366
Ancillary	123,812	295 (6) 1,195 (7)	-	125,302
Non-Allowable	1,129,995	9,786 (1) 1,810 (2) 4,776 (4) 343 (6) 8,258 (7) 5,830 (9) 195,139 (10) 28,691 (11) 1,331 (13)	9,796 (12)	1,376,163
Total Operating Expenses	\$ <u>4,087,731</u>	\$ <u>310,663</u>	\$ <u>316,563</u>	\$ <u>4,081,831</u>
Total Patient Days	<u>31,260</u>			<u>31,260</u>
TOTAL BEDS	<u>88</u>			

ST. GEORGE HEALTH CARE CENTER, INC.

Adjustment Report

Cost Report Period Ended September 30, 1998

AC# 3-STG-J8

ADJUSTMENT <u>NUMBER</u>	ACCOUNT TITLE	DEBIT	CREDIT
1	Other Equity Nonallowable Fixed Assets Accumulated Depreciation Cost of Capital	\$ 41,349 9,786	\$ 30,071 11,278 9,786
	To adjust fixed assets and related depreciation HIM-15-1, Section 2304 State Plan, Attachment 4.19D		
2	Nonallowable Cost of Capital	1,810	1,810
	To remove amortization expense related to organization and loan cost State Plan, Attachment 4.19D		
3	Administration Medical Records Medical Supplies Nursing Restorative Dietary Maintenance	6,298 4,054 3,219	11,580 1,588 180 223
	To reclassify expense to the proper cost center DH&HS Expense Crosswalk		
4	Medical Supplies Nonallowable Dietary	16,328 4,776	21,104
	To reclassify expense to the proper cost center and disallow expense due to lack of documentation HIM-15-1, Section 2304 DH&HS Expense Crosswalk		
5	Accrued Property Taxes Retained Earnings Taxes and Insurance	4,367	477 3,890
	To adjust property taxes and related accrual HIM-15-1, Sections 2302.1 and 2304		

Adjustment Report
Cost Report Period Ended September 30, 1998
AC# 3-STG-J8

ADJUSTMENT <u>NUMBER</u>	ACCOUNT TITLE	<u>DEBIT</u>	CREDIT
6	Administration Special Services Ancillary Nonallowable Maintenance Medical Supplies	37 1,960 295 343	343 2,292
	To reclassify expense to the proper cost center DH&HS Expense Crosswalk		
7	Retained Earnings Ancillary Nonallowable Dietary Maintenance Administration Medical Supplies	2,010 1,195 8,258	537 4,021 203 6,702
	To properly charge expense applicable to the prior period, reclassify expense to the proper cost center, and disallow expense due to lack of documentation HIM-15-1, Sections 2302.1 and 2304 DH&HS Expense Crosswalk		
8	Administration Nursing  To reclassify expense to the proper cost center DH&HS Expense Crosswalk	3,407	3,407
9	Nonallowable Nursing Restorative Dietary Maintenance Administration Medical Records Special Services	5,830	4,699 257 568 121 7 81 97
	To adjust fringe benefits and related allocation HIM-15-1, Section 2304 State Plan, Attachment 4.19D		

Adjustment Report
Cost Report Period Ended September 30, 1998
AC# 3-STG-J8

ADJUSTMENT <u>NUMBER</u>	ACCOUNT TITLE	DEBIT	CREDIT
10	Nursing Restorative Dietary Medical Records Nonallowable Maintenance Administration Legal Utilities Taxes and Insurance	5,899 34 1,705 472 195,139	15,423 154,038 11,742 135 6,267
	Cost of Capital  To adjust home office cost allocation HIM-15-1, Section 2304 State Plan, Attachment 4.19D		15,644
11	Nonallowable  Medical Supplies Special Services  To remove special (ancillary) services reimbursed by Medicare State Plan, Attachment 4.19D	28,691	27,112 1,579
12	Special Services Nonallowable  To adjust co-insurance for Medicare Part B services State Plan, Attachment 4.19D	9,796	9,796
13	Nonallowable Cost of Capital  To adjust capital return State Plan, Attachment 4.19D	1,331	1,331
	TOTAL ADJUSTMENTS	\$ <u>358,389</u>	\$ <u>358,389</u>

Due to the nature of compliance reporting, adjustment descriptions and references contained in the preceding Adjustment Report are provided for general guidance only and are not intended to be all-inclusive.

ST. GEORGE HEALTH CARE CENTER, INC.
Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended September 30, 1998
AC# 3-STG-J8

Original Asset Cost (Per Bed)	\$ 15,618
Inflation Adjustment	2.2493
Deemed Asset Value (Per Bed)	35,130
Number of Beds	88
Deemed Asset Value	3,091,440
Improvements Since 1981	400,368
Accumulated Depreciation at 9/30/98	(847,337)
Deemed Depreciated Value	2,644,471
Market Rate of Return	.063
Total Annual Return	166,602
Return Applicable to Non-Reimbursable Cost Centers	-
Allocation of Interest to Non-Reimbursable Cost Centers	
Allowable Annual Return	166,602
Depreciation Expense	77,790
Amortization Expense	280
Capital Related Income Offsets	(12)
Allocation of Capital Expenses to Non-Reimbursable Cost Centers	
Allowable Cost of Capital Expense	244,660
Total Patient Days (Actual Days)	31,260
Cost of Capital Per Diem	\$ <u>7.83</u>

ST. GEORGE HEALTH CARE CENTER, INC.
Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended September 30, 1998
AC# 3-STG-J8

6/30/89 Cost of Capital and Return on Equity Capital Per Diem Reimbursement	\$ 6.57
Adjustment for Maximum Increase	3.99
Maximum Cost of Capital Per Diem	\$ <u>10.56</u>
Reimbursable Cost of Capital Per Diem	\$ 7.83
Cost of Capital Per Diem	7.83
Cost of Capital Per Diem Limitation	\$

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